

**PLANNED MAINTENANCE FOCUS GROUP MEETING
HELD IN THE CIVIC CENTRE, SOUTHEND ON SEA
ON TUESDAY 12TH FEBRUARY 2019 AT 11AM**

PRESENT: Paul Longman PL South Essex Homes
 Bob Ayriss BA Resident
 Keith Ducker KD Resident / Board Member
 Charlotte Roberts CR Minute Taker

ITEM NO:		ACTION:
1.0	APOLOGIES RH (SEH) DN, GA, WG (Residents)	
2.0	DECLARATIONS OF INTEREST	
2.1	No declarations were made.	
3.0	MINUTES OF LAST MEETING/MATTERS ARISING	
3.1	ITEM 3.2 – PL confirmed that Kiers performance on the Decent Homes programme is still unacceptable and there has not been any improvement due to lack of resources on contract from Kier.	NOTE
3.2	The previous minutes were agreed.	NOTE
4.0	UPDATE ON CAPITAL PROGRAMME WORKS	
4.1	PL gave an update on the status of the tenders / works	NOTE
4.2	Contracts that have not commenced on site are at various stages of the tender process.	NOTE
4.2	The remaining contracts are progressing well on site.	NOTE
5.0	RESIDENTS COMMENTS ON CAPITAL WORKS	
5.1	The residents expressed their concern regarding the management of the Kier Decent Homes contract and that both attendees have been receiving an excessive amount of complaints from residents.	NOTE
6.0	ANY OTHER BUSINESS	
6.1	PL advised that we are still receiving a high volume of FOI requests.	NOTE
6.2	PL confirmed that Smith and O'Sullivan will be carrying out works required to floor levels in the tower blocks.	NOTE

7.0	NEXT MEETING The next meeting will be held at the Civic Centre in Committee Room 1 at approximately 11am on Tuesday 19 th March 2019.	

cc Julia Pack; Sue Rickard;