

**Planned Maintenance Focus Group Meeting
Tuesday 15th April, 11:30-12:30
MS Teams**

PRESENT:

Charlotte Roberts	CR	South Essex Homes
Lloyd Williams	LW	South Essex Homes
Bob Ayriss	BA	Resident, Southchurch Block Voice
Keith Ducker	KD	Resident, Resident Board Member
Sam Goodbourn	SG	Resident, Resident Voice

NO.	ITEM	ACTION BY
1	<u>APOLOGIES</u>	
1.1	None.	NOTE
2	<u>DECLARATIONS OF INTEREST</u>	
2.1	Nothing to declare for all.	NOTE
3	<u>PREVIOUS MINUTES AND ACTIONS</u>	
3.1	The minutes of the previous meeting were agreed by all.	NOTE
4	<u>UPDATE ON CAPITAL WORKS PROGRAMME</u>	
4.1	LW presented an update on the Capital Works programme.	NOTE
4.2	LW presented a list of the individual projects within the Capital Works programme for the new financial year.	NOTE
5	<u>RESIDENT FEEDBACK ON CAPITAL WORKS</u>	
5.1	Discussion was held regarding the IP Door Entry System recently installed at Yantlet and due to be rolled out at Barringtons, Quantock and Pennine. The attendees were very happy to hear how the system works and believe that this will have a huge impact on the levels of crime in these blocks. CR to forward user guide to SG. Post Meeting Note: Sent.	CR
6	<u>KEY OUTCOMES (RESIDENTS INPUT)</u>	
6.1	Nothing to add.	NOTE
7	<u>ANY OTHER BUSINESS</u>	
7.1	No other business.	NOTE
8	<u>DATE OF NEXT MEETING</u>	
8.1	Tuesday 17 th June 2025 @ 11:30 via MS Teams	ALL