

# Disability and Carers Action Group Minutes

Wednesday 4<sup>th</sup> 2024 @ 11am Civic Centre

	<p><b>Those Present:</b></p> <p>Hedley Brown (HB), Keith Ducker (KD), Edna Phillips (EP), Elaine Turner (ET) &amp; Robert McAllister (RM)</p> <p><b>IMPORTANT:</b> PLEASE PRINT YOUR NAME, EMAIL OR ADDRESS ON THE ATTENDANCE SHEET, SO WE CAN SPELL YOUR NAMES CORRECTLY &amp; SEND TO THE CORRECT ADDRESS.</p>	
	<p><a href="#">Previous Minutes can be downloaded and read on the following website strf.uk – click on Focus groups and Board – click Disability &amp; Carers then scroll down to read the minutes you want.</a></p>	<b>Actions</b>
1.	<p><b>Apologies for Absence:</b></p> <p>Apologies for absence were received from Barrie Andrew</p>	
2.	<p><b>Declarations of Interest:</b></p> <p>None</p>	
3.	<p>KD welcomed all to the meeting and said that it was a pity that more could not attend today.</p>	
4.	<p><b>Minutes and Matters Arising from Previous Minutes:</b></p> <p>The minutes were agreed as a correct record.</p> <p><b>Matters Arriving from Previous Minutes:</b></p> <p>Item 6: Terms of Reference and Code of Conduct were agreed.</p> <p>Item 7: Presentations by guests that were requested: We are told that past, current or future presentations are the property of the person or organisation presenting them and therefore are not for distribution.</p>	
5.	<p>The meeting started with the minutes and matters arising from them while awaiting the guest speaker from Healthwatch. The guest did not arrive which was very disappointing. KD to contact as to why they did not attend.</p> <p><a href="#">Have since found out that they had the wrong date. It could have been KD forgetting to tell them of the date change or they forgot to change it.</a></p>	<b>KD</b>

	<p>As there was no guest the meeting became a general chat among those present and a lot of useful information was past on to those that needed it.</p> <p>We discussed the closing of Southend Carers at SAVS and wondered if there is anything we could do. KD to speak to SEH to see if we can help where the loss of the Southend Carers will be impacted on the carers within the city. KD to bring any news back next meeting.</p> <p>Some present filled in the application to join the RAP and KD sent them to Resident Engagement 05/09/24.</p> <p>Residents asked if they could have Graham Hart come to the next meeting and KD rang him and he agreed to come at 11.30am on the 9<sup>th</sup> Oct.</p> <p>The rest of the meeting was general chat around people and their disabilities and not reporting them to SEH. It was said that it makes sense to tell SEH, so they know and can let the contractors know. So that when they call there is information on the resident, like takes a long time to answer the door or is a wheelchair user. It helps all parties know.</p>	KD
6.	<p><b>Items for Future Meetings:</b></p> <p>KD said that he has many contacts of people who are willing to attend and give the group a presentation from their department within SCC or from the organisation they are from.</p> <p>TS asked if they could have a list of them so that they can see who they would like to attend future meeting and in the order of visiting.</p> <p>KD said he will list the departments within SCC and organisations so that he can be informed of who he should invite. If there is anyone left off of this list you feel would be of benefit to the group, please let KD know and he will attempt to get them to a future meeting.</p> <p><b>Some of the departments or organisations who have agreed to attend:</b></p> <ul style="list-style-type: none"> <li>Occupation Therapy SCC</li> <li>Benefits Team at SCC</li> <li>Adults and Communities Lead SCC</li> <li>Community Builders</li> <li>Age Concern</li> <li>Healthwatch Southend</li> <li>Achieve, Thrive &amp; Flourish</li> <li>Southend Carers</li> <li>Breathe Easy</li> <li>Everyone Health</li> <li>SEH Fire Manager</li> </ul> <p>If you know of anyone who would be willing to attend and give us a talk on their organisation or department that could help the disabled or carers in Southend, please let him know and he will contact them on our behalf.</p>	KD
7.	<p><b>Any other Business:</b></p> <p>There was no other business</p>	

8.	<p><b>Meeting Agenda.</b></p> <p>At all meetings there is a set agenda, but you can bring anything that has to do with disability or a carer to the meeting as any other business. We welcome any concerns or ideas you have and will discuss anything that is of concern or worry to you as a disabled resident or carer within the city.</p> <p>After the meeting you will have time to bring to our attention anything that is not disability or carer related.</p>	
9.	<p><b>Date of next meeting:</b></p> <p><b>9<sup>th</sup> Oct 2024 11am at the Civic Centre</b></p>	
10.	<p><b>Future Meeting Dates and Venues:</b></p> <p><b>All meeting will be held at the Civic Centre until the Sheltered are clear for us to return visiting.</b></p> <p><b>Please provide me with an email address if you have one, as it cost a lot to send through the post. A copy of the agenda and minutes will be available at meetings, so no worry about printing.</b></p>	