

PLANNED MAINTENANCE FOCUS GROUP MEETING

**HELD ON MS TEAMS
ON TUESDAY 15TH June 2021 AT 11am**

PRESENT: Russell Haynes RH South Essex Homes
 Bob Ayriss BA Resident
 Keith Ducker KD Resident

cc Charlotte Roberts CR Minute Taker
 Brenda Tilley BT Resident
 Diane Nicholls DN Resident

ITEM NO:		ACTION:
1.0	APOLOGIES Charlotte Roberts apologies for absence.	
2.0	DECLARATIONS OF INTEREST	
2.1	No declarations were made.	
3.0	MINUTES OF LAST MEETING/MATTERS ARISING	
3.1	The previous minutes were agreed.	NOTE
4.0	UPDATE ON CAPITAL PROGRAMME WORKS	
4.1	RH gave an update on the works.	INFORMATION
4.2	RH shared his screen showing the programme of works for the next year, RH went through each job. RH mentioned that some Projects may not go ahead in this financial year as Covid will still have an influence on the programme.	INFORMATION
5.0	RESIDENTS COMMENTS ON CAPITAL WORKS	
5.1	No comments.	
6.0	ANY OTHER BUSINESS	
6.1	KD asked if stairlifts could be installed at Stephen McAdden, as some residents need access to ground floor.	RH CS
6.2	BA raised issue over master control switch for Economy 7 that used to be located in Gnd fl Lobby. RH to investigate.	RH
6.3	BA asked if bollards on exit at Barringtons could be checked as they appear to be moving at different speeds.	RH

7.0	NEXT MEETING The next meeting will be held on 17 th August 2021 @ 11am via MS Teams.	

cc Julia Pack